



BASEBALL WA CLUB to CLUB CLEARANCE PROCEDURE



Any player who has registered and played Baseball in Australia, requires a clearance to move from one club to another.

Clubs seeking clearances for players will be required to comply with the following procedures. Queries can be directed to support@baseballwa.asn.au the BWA Operations Support Manager (OSM).

Clubs will be responsible for managing clearances for players.

For Clearances within the state:

- a. Clearance to be submitted on-line on the GameDay Database and **clubs have 7 days to complete** the clearance.
- b. Clearances for players Moving Interstate must also go through BWA for approval. BWA will check to see if the player owes BWA any monies etc. before approval to be granted.
- c. Clearances for players coming into WA can be dealt with at club level. Please use the GameDay Database for either a Junior or Senior Player. **If Not on the Gameday database, then use the Clearance form to complete the transfer, then they can Register on the Club Registration on-line form.**
- d. **NOTE: FOR CLEARANCES WITH PLAYERS NOT ON THE DATABASE.** Print a Registration/Clearance form, Have the form completed by both clubs and email to support@baseballwa.asn.au . Please check with the BWA OSM before registering any player you may suspect has played with another club.
 - If a Clearance is not dealt with within 7 days, the OSM will contact the club.
 - A Senior & Big League of Age or Junior Clearance from must be filled in by the player/parent.
 - Signed by the incoming club
 - Signed by the outgoing club with either “Granted” or “Denied” Circled.
 - If a clearance is denied, please state a reason why on the form. MANDATORY.
 - When all signatures are completed, sent to support@baseballwa.asn.au for BWA to complete. When sending the Clearance from, please use the players name in the Subject of the email.
 - **Players cannot play until the procedure is completed. Clearances must be completed by 5pm Fridays for players to play on the weekend.**
 - Registrars can query Clearances not completed after 7 days by emailing the OSM with the incomplete form/Players name if on-line. support@baseballwa.asn.au
 - The OSM will notify the Competitions Administrator who will resolve any clearances where there is a dispute.
 - Playing a player not cleared will result in penalties as per regulations.

DUAL REGISTRATIONS – Request for Dual Registration to play in two clubs. Metropolitan clubs to contact the OSM before applying.

Dual Registrations are for one season only and players must apply for dual registration each year. Please use the appropriate form by requesting it from the OSM at support@baseballwa.asn.au